**BOROUGH OF SAYREVILLE**

###### ORGANIZATION MEETING

**JANUARY 1, 2013**

**12:00 NOON**

**SAYREVILLE WAR MEMORIAL HIGH SCHOOL**

1. Meeting is called to order

2. Opening prayer:

* Invocation by Pastor Nancy Nardi

Messiah Lutheran Church

3. Salute to the Flag & National Anthem

* Star Spangled Banner, sung by Jean Marie Henry

4. Statement of Publication

5. Clerk reads statement from the Middlesex County Clerk

 “Statement received from the Middlesex County Clerk certifying the

 election of :

* Councilman David McGill for a three-year term
* Councilman Ricci Melendez for a three-year term

6. Oaths of Office Administered to:

* Councilman David McGill
* Councilman Ricci Melendez

 - Motion to move the Statements received by the County Clerk be received and

 filed. Roll Call.

7. Mayor O’Brien presents Past Fire Chief Badge to:

* Past Chief: Charles Wojtaszek

8. Clerk administers Oaths of Office to the following Fire Chiefs:

* Fire Chief: George Gawron
* 1st Ass’t. Chief: Mark Zadlock
* 2nd Ass’t Chief: Nicholas D’Amore

9. Clerk administers Oaths of Office to Sayreville Emergency Squad, Inc. Officers:

* President: John Szurlej
* Vice-President Anthony Fandino
* Captain: Kevin Ott
* Ass’t. Captain: James Renda
* 1st. Lt.: William Fetzke
* 2nd Lt.: Andrew Hochron

10. Roll Call – Clerk to take Official Roll Call as to those present.

11. Mayor O’Brien - Comments

12. Remarks of the Council

13. Presentations

* **Sayreville War Memorial High School Football Bomber Team**

-On their first undefeated season since 1949

* **Sayreville Leprechaun Cheerleaders**

-Placing Nationally in Disney World on December 7, 2012

* **Certificates of Recognition** presented to all those who went above and beyond during the devastation and emergency situations caused by Hurricane Sandy.

14. Mayor O’Brien officially makes the following appointments:

 (Motion to approve on Roll Call vote for each).

* Borough Attorney – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Borough Engineer – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Labor Counsel – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Borough Auditor – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Bond Counsel – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Municipal Prosecutor – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Public Defender – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Municipal Judge – 3 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Special Counsel -Tax Matters–1 Yr. Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Special Counsel -Conflicts/Other Matters 1 Yr. Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Special Counsel-Litigation – 1 Yr. Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Public Agency Compliance Officer – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Occupational Health Services and Alt. Borough Physician – 1 year Term - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

15. Council President nominated for the year 2013 – Co. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

16. Official designation of the Standing Committees for the year 2013 made:

 (moved and seconded).

# ADMINISTRATIVE & FINANCE: 1)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 3) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# PLANNING & ZONING: 1)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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# PUBLIC SAFETY: 1)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 3) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# PUBLIC WORKS: 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 3) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# RECREATION: 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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# WATER & SEWER / Environmental 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 3) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

17. Appointments to various Boards & Commissions

18. Public Hearing and Approval of Consent Agenda Resolutions

 (***motion*** ***to close public hearing and approve Consent Agenda Resolutions***

 ***on Roll Call vote.)***

19. Public Portion

 20. Presentation –

 Rev. Kenneth R. Murphy, Pastor of St. Stanislaus Kostka RC Church to present a check to

 the Borough of Sayreville from proceeds raised at a dinner event to help aid Hurricane Sandy

 victims.

 21. Closing Prayer:

* Benediction by Rev. Kenneth R. Murphy, Pastor

 St. Stanislaus Kostka RC Church

22. Adjournment

**Clerk’s Copy**

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###### ORGANIZATION MEETING

**JANUARY 1, 2013**

**12:00 NOON**

**SAYREVILLE WAR MEMORIAL HIGH SCHOOL**

1. Meeting is called to order – Time \_\_\_\_\_\_\_

2. Opening prayer:

* Invocation by Pastor Nancy Nardi

Messiah Lutheran Church

3. Salute to the Flag & National Anthem

* Star Spangled Banner, sung by Jean Marie Henry

4. Statement of Publication

 - **This Organization Meeting of the Mayor and Borough**

 **Council being held on Tuesday, January 1, 2013 has**

 **been posted and advertised in accordance with the Open Public Meetings act, Chapter 231, P.L. 1975.**

5. (Clerk reads statement from the Middlesex County Clerk)

  **Please be advised that I have received**

 **“Statements from the Middlesex County Clerk certifying the**

 **election of :**

* Councilman David McGill for a three-year term
* Councilman Ricci Melendez for a three-year term

6. Oaths of Office Administered to:

* Councilman David McGill
* Councilman Ricci Melendez

 Motion to have the Statements from the County Clerk be received & Filed.

 Councilperson moves the Statement be received and

 filed. Seconded by Councilperson .

**Roll Call: Councilpersons Buchanan\_\_\_, Eicher\_\_\_, Henry \_\_\_,McGill\_\_\_\_\_,**

 **Melendez \_\_\_\_\_, Novak \_\_\_.**

7. Mayor O’Brien presents Past Fire Chief Badge to:

* Past Chief: Charles Wojtaszek

8. Clerk administers Oaths of Office to the following Fire Chiefs:

* Fire Chief: George Gawron
* 1st Ass’t. Chief: Mark Zadlock
* 2nd Ass’t Chief: Nicholas D’Amore

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* President: John Szurlej
* Vice-President Anthony Fandino
* Captain: Kevin Ott
* Ass’t. Captain: James Renda
* 1st. Lt.: William Fetzke
* 2nd Lt.: Andrew Hochron

10. Roll Call as to those present

 **Roll Call: Councilpersons Buchanan\_\_\_, Eicher\_\_\_, Henry \_\_\_,McGill\_\_\_\_\_,**

 **Melendez \_\_\_\_\_, Novak \_\_\_.**

11. Mayor O’Brien - Comments

12. Remarks of the Council

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14. Mayor O’Brien officially makes the following appointments:

 (Motion to approve on Roll Call vote for each).

* Borough Attorney – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roll Call: Councilpersons Buchanan\_\_\_, Eicher\_\_\_, Henry \_\_\_,McGill\_\_\_\_\_,**

 **Melendez \_\_\_\_\_, Novak \_\_\_.**

* Borough Engineer – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roll Call: Councilpersons Buchanan\_\_\_, Eicher\_\_\_, Henry \_\_\_,McGill\_\_\_\_\_,**

 **Melendez \_\_\_\_\_, Novak \_\_\_.**

* Labor Counsel – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roll Call: Councilpersons Buchanan\_\_\_, Eicher\_\_\_, Henry \_\_\_,McGill\_\_\_\_\_,**

 **Melendez \_\_\_\_\_, Novak \_\_\_.**

* Borough Auditor – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roll Call: Councilpersons Buchanan\_\_\_, Eicher\_\_\_, Henry \_\_\_,McGill\_\_\_\_\_,**

 **Melendez \_\_\_\_\_, Novak \_\_\_.**

* Bond Counsel – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roll Call: Councilpersons Buchanan\_\_\_, Eicher\_\_\_, Henry \_\_\_,McGill\_\_\_\_\_,**

 **Melendez \_\_\_\_\_, Novak \_\_\_.**

* Municipal Prosecutor – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roll Call: Councilpersons Buchanan\_\_\_, Eicher\_\_\_, Henry \_\_\_,McGill\_\_\_\_\_,**

 **Melendez \_\_\_\_\_, Novak \_\_\_.**

* Public Defender – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roll Call: Councilpersons Buchanan\_\_\_, Eicher\_\_\_, Henry \_\_\_,McGill\_\_\_\_\_,**

 **Melendez \_\_\_\_\_, Novak \_\_\_.**

* Municipal Judge – 3 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roll Call: Councilpersons Buchanan\_\_\_, Eicher\_\_\_, Henry \_\_\_,McGill\_\_\_\_\_,**

 **Melendez \_\_\_\_\_, Novak \_\_\_.**

* Special Counsel -Tax Matters–1 Yr. Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roll Call: Councilpersons Buchanan\_\_\_, Eicher\_\_\_, Henry \_\_\_,McGill\_\_\_\_\_,**

 **Melendez \_\_\_\_\_, Novak \_\_\_.**

* Special Counsel -Conflicts/Other Matters 1 Yr. Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roll Call: Councilpersons Buchanan\_\_\_, Eicher\_\_\_, Henry \_\_\_,McGill\_\_\_\_\_,**

 **Melendez \_\_\_\_\_, Novak \_\_\_.**

* Special Counsel-Litigation – 1 Yr. Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roll Call: Councilpersons Buchanan\_\_\_, Eicher\_\_\_, Henry \_\_\_,McGill\_\_\_\_\_,**

 **Melendez \_\_\_\_\_, Novak \_\_\_.**

* Public Agency Compliance Officer – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roll Call: Councilpersons Buchanan\_\_\_, Eicher\_\_\_, Henry \_\_\_,McGill\_\_\_\_\_,**

 **Melendez \_\_\_\_\_, Novak \_\_\_.**

* Occupational Health Services and Alt. Borough Physician – 1 year Term - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roll Call: Councilpersons Buchanan\_\_\_, Eicher\_\_\_, Henry \_\_\_,McGill\_\_\_\_\_,**

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# PUBLIC WORKS: 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 **Melendez \_\_\_\_\_, Novak \_\_\_.**

  **18. CONSENT AGENDA RESOLUTIONS:**

2013-1 Rules of Order

2013-2 Scheduling Standing Committee and Council Meetings 2013

2013-3 Establishing a Cash Management Plan and naming official depositories for

 the Borough of Sayreville

2013-4 Authorizing the re-opening of petty cash funds for various departments

2013-5 Requiring Tax Collector and Treasurer to furnish bonds

2013-6 Temporary Budget 2013

2013-7 Confirming operable procedure for the settlement of claims against the

 Borough

2013-8 Clarifying power of Council President to solemnize marriages when Council President is acting in the capacity of Acting Mayor.

2013-9 Designating the Official Newspaper

2013-10 Appointing Borough Attorney

2013-11 Appointing Borough Engineer

2013-12 Appointing Labor Counsel

2013-13 Appointing Borough Auditor

2013-14 Appointing Bond Counsel

2013-15 Appointing Municipal Prosecutor

2013-16 Appointing Public Defender

2013-17 Appointing Special Counsel – Tax matters

2013-18 Appointing Special Counsel – Other Matters/Conflicts

2013-19 Appointing Litigation Counsel (Joint Counsel)

2013-20 Authorizing Special Tax Counsel to file petitions, complaints, answers and counterclaims in the Tax Court of the State of New Jersey.

2013-21 Appointment of a Public Agency Compliance Officer (PACO).

2013-22 Authorizing the Business Administrator to negotiate and enter into a contract with a mitigation and buy-out consultant at a fee not to exceed $50,000.